



**CITY OF HUTTO, TEXAS
REGULAR CITY COUNCIL MEETING
THURSDAY, MARCH 16, 2017 AT 7:00 PM
CITY HALL - CITY COUNCIL CHAMBERS
401 WEST FRONT STREET**

CITY COUNCIL

Doug Gaul, Mayor
Anne Cano, Place 1
Tom Hines, Place 2
Nathan Killough, Place 3
Vacant, Place 4, Mayor Pro-tem
Lucio Valdez, Place 5
Bettina Jordan, Place 6

AGENDA

1. **CALL SESSION TO ORDER**

2. **ROLL CALL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **PUBLIC COMMENT**

5A. Remarks from visitors. (*Three-minute time limit*)

6. **WORK SESSION:**

A work session is conducted for information or educational purposes. No action is taken by the Council on items listed.

6A. Work session regarding the annual update of the Parks Advisory Board.

7. **CONSENT AGENDA ITEMS:**

All items listed on the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered as a regular agenda item.

7A. Consideration and possible action on the meeting minutes for the January 5, 2017 and January 19, 2017 Regular City Council Meetings and the January 14, 2017 City Council Work Session .

7B. Consideration and possible action on the acceptance of the street, drainage, and wastewater improvements of Park at Brushy Creek 4-B Subdivision.

REGULAR AGENDA ITEMS

8. ORDINANCES:

8A. Consideration of a public hearing and possible action on the first reading of an ordinance granting a specific use permit for the property located at 311 FM 1660 South, 1.284 acres, more or less, of land, Lot 1 Block A of the Legends of Lone Star Commercial Two Subdivision, allowing a convenience store with gasoline sales in the B-1 (local business) zoning district.

8B. Consideration of a public hearing and possible action on the first reading of an ordinance approving the zoning change for the property known as 214 FM 1660 South, 0.43 acres, more or less, of land, Lot 1 of the Sanchez Subdivision, from SF-1 (single family residential to B-1 (local business) zoning district.

9. RESOLUTIONS:

9A. Consideration and possible action on a resolution concerning the 2015-2016 Comprehensive Annual Financial Reports and Audit.

9B. Consideration and possible action on a resolution appointing Danielle Singh as the City of Hutto Representative to the Williamson County Regional Animal Shelter Board.

10. OTHER BUSINESS:

10A. Consideration and possible action concerning the acceptance of Michael Smith's resignation from City Council, Place 4.

10B. Consideration and possible action on an appointment to fill the current vacancy in Place 4 of the Hutto City Council.

10C. Consideration and possible action on the appointment of the Mayor Pro-tem position.

11. EXECUTIVE SESSION:

11A. Executive Session as authorized by §551.087, Texas Government Code, regarding deliberations concerning Economic Development Negotiations: Industrial Park Development.

11B. Executive Session as authorized by §551.087, Texas Government Code, regarding deliberations concerning Economic Development Negotiations: Megasite.

12. **ADJOURNMENT**

The City Council for the City of Hutto reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 [Litigation/Consultation with Attorney], 551.072 [Deliberations regarding real property], 551.073 [Deliberations regarding gifts and donations], 551.074 [Deliberations regarding personnel matters] or 551.076 [Deliberations regarding deployment/implementation of security personnel or devices] and 551.087 [Deliberations regarding Economic Development negotiations].

CERTIFICATION

I certify that this notice of the March 16, 2017 Hutto City Council meeting was posted on the City Hall bulletin board of the City of Hutto on Friday, March 10, 2017, at 4:55 p.m.



Seth Gipson, City Secretary

The City of Hutto is committed to comply with the American with Disabilities Act. The Hutto City Council Chamber is wheelchair accessible. Request for reasonable special communications or accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (512) 759-4033 or seth.gipson@huttotx.gov for assistance.

**CITY OF HUTTO
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 6A. **AGENDA DATE:** March 16, 2017

PRESENTED BY: Larry Foos, Parks and Recreation
Director

ITEM: Work session regarding the annual update of the Parks Advisory Board.

STRATEGIC GUIDE POLICY: Growth Guidance

ITEM BACKGROUND:

The City Council will meet on an annual basis with each board and commission. The work session will include a discussion on the Commission's goals, what the Commission is working on and what the Council would like to see from the Commission moving forward.

BUDGETARY AND FINANCIAL SUMMARY:

Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

Not applicable.

CITY ATTORNEY REVIEW:

Not applicable.

STAFF RECOMMENDATION:

Not applicable.

SUPPORTING MATERIAL:

There are no supporting documents.

**CITY OF HUTTO
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 7A. **AGENDA DATE:** March 16, 2017

PRESENTED BY: Seth Gipson, City Secretary

ITEM: Consideration and possible action on the meeting minutes for the January 5, 2017 and January 19, 2017 Regular City Council Meetings and the January 14, 2017 City Council Work Session .

STRATEGIC GUIDE POLICY: Leadership

ITEM BACKGROUND:

The City Council meeting minutes for the January 5, 2017 and January 19, 2017 Regular City Council Meetings and the January 14, 2017 City Council Work Session have been drafted for the City Council's review and consideration.

BUDGETARY AND FINANCIAL SUMMARY:

Not applicable.

RELATED COUNCIL COMMITTEE OR ADVISORY BOARD RECOMMENDATIONS:

Not applicable.

CITY ATTORNEY REVIEW:

Not applicable.

STAFF RECOMMENDATION:

Staff recommends approval of the City Council meeting minutes for the January 5, 2017 and January 19, 2017 Regular City Council Meetings and the January 14, 2017 City Council Work Session.

SUPPORTING MATERIAL:

1. [Draft - January 5, 2017 City Council Meeting Minutes](#)
2. [Draft - January 19, 2017 City Council Meeting Minutes](#)
3. [Draft - January 14, 2017 City Council Work Session Minutes](#)



**CITY COUNCIL
MEETING MINUTES
JANUARY 5, 2017**

The Hutto City Council met in a regular session on Thursday, January 5, 2017, in the Hutto City Council Chamber, 401 W. Front Street, Hutto, TX 78634.

CALL SESSION TO ORDER

Mayor Gaul called the session to order at 7:00p.m.

ROLL CALL

Members of the City Council that were present were Mayor Doug Gaul, Mayor Pro-tem Michael J. Smith, Councilmember Anne Cano, Councilmember Tom Hines, Councilmember Nathan Killough, Councilmember Lucio Valdez, and Councilmember Bettina Jordan.

Members of staff that were present were Odis Jones, City Manager, Melanie Melancon, Assistant City Manager, Brian Knowles, City Attorney, Helen Ramirez, Executive Director Business/Development Services, Earl Morrison, Chief of Police, Danielle Singh, City Engineer, Christina Kane-Gibson, Public Information Officer, and Seth Gipson, City Secretary.

INVOCATION

The invocation was given by Pastor Marcus Bigott with Hutto Lutheran Church.

PLEDGE OF ALLEGIANCE

Mayor Gaul led the Pledge of Allegiance and the Texas Pledge.

PUBLIC COMMENT

5A. Remarks from visitors

There were no remarks from visitors

RESOLUTIONS

6A. Consideration and possible action on a resolution appointing Melanie Melancon as the City of Hutto Representative to the Williamson County Regional Animal Shelter Board.

Seth Gipson, City Secretary, gave the staff presentation. The City of Hutto, through an interlocal agreement, participates in a county-wide regional animal shelter with the cities Leander, Cedar Park, Round Rock, and Williamson County. Micah Grau currently

serves as the City's representative on the board. Now that Mr. Grau has submitted his resignation, effective December 31, 2016, a new representative is required. Melanie Melancon has been appointed Assistant City Manager and it is recommended that she fill the position on the Regional Animal Shelter Board..

MOTION: Mayor Pro-tem Michael Smith moved to approve a resolution appointing Melanie Melancon as the City of Hutto Representative to the Williamson County Regional Animal Shelter Board. Councilmember Tom Hines seconded the motion.

VOTE:

<i>Ayes:</i>	<i>Mayor Doug Gaul</i>
	<i>Mayor Pro-tem Michael Smith</i>
	<i>Councilmember Anne Cano</i>
	<i>Councilmember Tom Hines</i>
	<i>Councilmember Nathan Killough</i>
	<i>Councilmember Lucio Valdez</i>
	<i>Councilmember Bettina Jordan</i>
<i>Nays:</i>	<i>None</i>
<i>Abstain:</i>	<i>None</i>
<i>Absent:</i>	<i>None</i>

ACTION: The motion carried with 7 ayes and 0 nays.

WORK SESSION

The City Council dispensed with the order of the agenda items and address item 7D and 7B.

7D. Work session to discuss and outline the critical paths for the 2035 Strategic Guide and Capital Improvements Plan.

Odis Jones, City Manager, provided an overview of the plan and timeline that was presented by Jason Gray, with JD Gray Group, to update and reconstruct the strategic guide. This update includes input from council, staff, and citizens. The strategic guide will be amended at the same time as the Future Land Use Map and Capital Improvement Plan.

Discussion ensued concerning the ultimate goals that should be achieved from these guiding documents, the execution strategy that is outlined for each plan, and the areas of focus, which include public safety and infrastructure.

7B. Work session to review recommendations for a proposed May 2017 General Obligation Bond Election.

Melanie Melancon, Assistant City Manager, made the staff presentation. Ms. Melancon provided an overview of the four propositions that were developed by the Bond Election Committee and the process that the bond committee went through.

Discussion ensued and it was the consensus of the City Council to move the Bond Election to November 2017, in order to collect more information and answer critical questions.